

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, October 10, 2022

ONLINE MEETING (278-133-1615) CALLED TO ORDER at 2:15 with Introduction of Guests

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala, Jack Wheeler
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: Cole Moyer and Jennifer Ounjian were not in attendance.

Guests in attendance: Michael Kilivris, Ashley Phillips

CONSENT AGENDA ACTION ITEMS

Agenda: October 10, 2022

Action: Approved

Motioned: Brianne

Seconded: Jenn G

All in Favor: No abstentions

Minutes: September 26, 2022

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

MATH-080 Strategies in Math

Course Deactivation: Course is no longer offered.

MATH-100 Topics in Mathematics

Course Deactivation: Course is no longer offered.

COMP-280 Computer Structure and Organization

Course Deactivation: This course is being deactivated as a result of an updated course sequence being offered.

COMP-260 Introduction to Programming - Scheme

Course Deactivation: This course has been replaced by COMP 265.

COMP-257 JAVA with Object Oriented Programming

Course Deactivation: This course is part of a course sequence which is no longer offered.

COMP-252 Data Structures and Algorithms

Course Deactivation: This course is being deactivated as a result of an updated course sequence being offered.

COMP-251 Fundamentals of Computer Science C++

Course Deactivation: This course is a part of an old sequence no longer being offered.

NON-CONSENT AGENDA ACTION ITEMS

Humanities – Certificate of Achievement

New Program: 12 units. To be chaptered with the State Chancellor's Office. Top code: 4903.00 Humanities. Effective F23

Action: Approved pending Humanities 120, 130, 180 PSLO mapping alignment completion.

Motioned: Najia

Seconded: Jenn G

All in Favor: No abstentions

ART-101 2-D Foundations in Art

Non-Substantial: Content review. Update examples of MOIs, MOEs, and out of class assignments. Update SLOs and textbooks.

Action: Approved

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

ART-102 3-D Foundations in Art

Non-Substantial: Content review. Update examples of MOIs, MOEs, and out of class assignments. Update SLOs.

Action: Approved

Motioned: Jenn G

Seconded: Brianne

All in Favor: No abstentions

ART-124 Painting 1

Non-Substantial: Content review. Add advisory ART-174. Update examples of MOIs and out of class assignments. Update MOEs, textbooks, and SLOs.

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

ART-184 Color Theory 1

Non-Substantial: Content review. Update title (from Color Theory). Update examples of MOIs, and out of class assignments. Update MOEs, and textbooks.

Action: Approved

Motioned: Brianne

Seconded: Jenn G

All in Favor: No abstentions

ART-245 Ceramics 2

Non-Substantial: Content review. Update examples of MOIs and out of class assignments. Update MOEs and lecture content. Increase materials fee to \$12/semester (from \$9).

Action: Approved

Motioned: Leslie

Seconded: Jenn G

All in Favor: No abstentions

DISCUSSION ITEMS

Necessary Details/Information for eLumen Program Deletion Proposal Template

The draft of the proposed workflow for Program Deactivation is:

1. Faculty Originator
2. Department Chair (approve)
3. DIC Rep (approve)

4. Division Dean (review)
5. Discontinuation Review Team
 - a. Dean of Enrollment (approve)
 - b. Program Discontinuation Team
 - i. Admissions and Records Representative(s)?
 - ii. Counseling Representative?
 - iii. Faculty originator
 - iv. Other?
6. Curriculum Committee
 - a. Curriculum Chair (approve)
 - b. CIC Members (review)
 - i. Voting members
 - ii. Non-voting members
7. VP of Instruction
8. State Chancellor's Office

The draft of the proposed questions for Program Deactivation is:

1. Proposed effective semester of discontinuation
2. Why is this program being discontinued? Is deactivating the program the only answer or can these issues be remedied.
 - a. Low enrollment?
 - b. FTES/FTEF
 - c. Relevance
 - d. Compliance
 - e. Transfer degree replaced local degree
 - f. Not receiving financial aid
 - g. Provide Completion and retention rates
3. How many students are currently working towards this Degree/Certificate?
4. Have students been notified?
 - a. A&R provides list of active students
 - b. Department contacts students?
5. What accommodations have been made for these students to complete Degree/Certificate
 - a. Course substitutions
 - b. Similar programs nearby
 - c. Returning students

This item will be returned to next agenda for more discussion.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting is scheduled for October 24, 2022.